

Business Card:

Yes, you really need a business card. Do not use one from your last job, but one that presents you and your skills and objectives.

Example: Front

<u>John Doe</u>	
Supply Chain Management International Transportation Solutions Business Consulting	
JDoe@pdq.net	(281) 555-5555

Back (optional)

Professional Summary:	
Supply Chain manager with extensive experience in international logistics, including air charter sales, project forwarding, and export packing	
Education:	
MBA	Masters in Business Administration
BS	Aeronautical Studies/Air Transportation Mgt.